

Application for Employment



Your interest in our company is appreciated and we assure you that we are interested in your qualifications. A clear understanding of your background and work history will aid us in seeking to place you in a position which, in our judgment, best meets our needs and your qualifications. You must complete the entire application to be considered for employment.

APPLICANTS FULL NAME:	NICK NAME:	DATE:
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EMAIL ADDRESS	SOCIAL SECURITY NUMBER:
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STREET ADDRESS:	PO BOX:
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CITY:	STATE:	ZIPCODE:
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HOME PHONE NUMBER:	CELL PHONE NUMBER:
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ARE YOU LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES?	YES	NO
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POSITION DESIRED:	STYLIST	NAIL TECHNICIAN
	ASSOCIATE STYLIST	AESTHETICIAN
	RECEPTIONIST	OTHER:

DESIRED EMPLOYMENT HOURS: (32 OR MORE HOURS IS CONSIDERED FULL TIME)	FULL TIME	PART TIME
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PLEASE SPECIFY THE DAYS AND OURS YOU DESIRE: Note: All stylist are required to work at minimum 2 until close two evenings per week and EVERY Saturday until they reach a Level 4 designer, at which time they may begin alternating Saturdays off with other level 4 stylist.

Monday:	Tuesday:	Wednesday:	Thursday:
Friday	Saturday:	Sunday:	

SALARY/COMMISION DESIRED:

HOW DID YOU HEAR ABOUT THE HAIR COMPANY?

NEWSPAPER	MAILER	WALK IN/DRIVE BY
INTERNET: WHERE?	EMPLOYEE/GUEST: WHO	OTHER: WHAT?

Please circle all areas you possess experience in:

Phone Handling Scheduling Appt. Computers Clerical Customer Service
 Retail Sales Shampooing Rinsing color/perms Assisting Color Application
 Hair cutting Foiling Color Formulation Permanent Wave Relaxing
 Up Do Styling Facial Waxing Body Waxing Facials Brow/Lash Tinting
 Manicures Pedicures Other: (Please list) _____

Which Maryland license(s) (if any) do you currently hold?

Cosmetologist Senior Cosmetologist Aesthetician Apprentice
 Nail Technician Massage Therapist Make-Up Artist None/Other:

Education:

	Name	Address	# of years	Area of Study	Did you graduate?
HIGH SCHOOL					
COLLEGE					
TRADE SCHOOL					

Please list any advanced academies/courses/shows you have completed:

Approximately how many advanced training seminars/shows/classes have you attended in the past year?

In salon : _____ Outside of the salon: _____

Please answer the following questions. (You may use the back of the page if needed)

What are your professional goals? (Where do you want to be in 1 year, in 5 years, or 10 years?)

What are you looking for in the 'Ideal Salon' to work in?

Employment History:

Please provide employment information for your past employers, beginning with the most recent.

Company Name:		Position held:	
Address:			
City:		State:	Zip code:
Dates employed: from:		to:	Salary:
Job Summary/Duties:			
Reason for leaving:			
Immediate Supervisor & title:		Phone:	
Would this person rehire you? (please explain)			
If you are still employed, may we contact your current employer? (please explain)			

Company Name:		Position held:	
Address:			
City:		State:	Zip code:
Dates employed: from:		to:	Salary:
Job Summary/Duties:			
Reason for leaving:			
Immediate Supervisor & title:		Phone:	
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Would this person rehire you? (please explain)			
If you are still employed, may we contact your current employer? (please explain)			

Misc. comments on previous employment:

References: Below, give names of three people, not related to you, that have known you for a minimum of one year:

Name:		
Address:		
City:	State:	Zip code:
Phone #:		
Name:		
Address:		
City:	State:	Zip code:
Phone #:		
Number of years you've known them:		Email Address:
Name:		
Address:		
City:	State:	Zip code:
Phone #:		
Number of years you've known them:		Email Address:

Criminal Record: Have you ever been convicted of a felony or misdemeanor crime? If yes, please explain:

Name of contact in the event of an emergency?

Phone:

(h) (w) (cell)

Agreement & Acknowledgement

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete. I also agree that any false information, misrepresentation, or omissions, whether oral or written, may disqualify me from further consideration for employment and may result in discipline or dismissal if discovered at a later date. I authorize a thorough investigation of all statements and references contained in this application and my employment history, including discipline and attendance records.

Signature : _____

Please note: If we currently do not have the position you are applying open, or if another candidate is hired, would you like us to keep your application on file for future positions?

If The Hair Company is not currently advertising the position in which you are applying, you will be notified only in the event that an interview is granted, either for current or future openings. (* Provided you answer 'yes' to the above.)*