



SALES ASSOCIATE APPLICATION FOR EMPLOYMENT

Leonardtown

Charlotte Hall

Your interest in our company is appreciated and we assure you that we are interested in your qualifications. A clear understanding of your background and work history will aid us in seeking to place you in a position which, in our judgment, best meets our needs and your qualifications. You must complete the entire application to be considered for employment.

ABOUT YOU:

APPLICANTS FULL NAME: _____ DATE: _____

NICKNAME: _____ SOCIAL SECURITY #: _____

EMAIL ADDRESS: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE NUMBER: _____ CELL PHONE NUMBER: _____

ARE YOU LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES? YES NO

SOCIAL MEDIA

PERSONAL FACEBOOK PAGE ADDRESS: _____

PROFESSIONAL L FACEBOOK PAGE ADDRESS: _____

PERSONAL INSTAGRAM PAGE ADDRESS: _____

PROFESSIONAL INSTAGRAM PAGE ADDRESS: _____

OTHER PROF. SOCIAL MEDIA PAGE ADDRESSES: _____

HOW DID YOU HEAR ABOUT THE HAIR COMPANY?

Newspaper Walk in/Drive By Mailer Facebook ad

Internet: Where? _____ Hair Co Team Member
Team Members Name: _____

Hair Co Guest Other: Please list: _____
Guests Name: _____

CAREER DESIRES:

WHICH LOCATION ARE YOU INTERESTED IN WORKING IN?

LEONARDTOWN CHARLOTTE HALL EITHER/BOTH

EMPLOYMENT HOURS: FULL TIME PART TIME
(32 OR MORE HOURS IS CONSIDERED FULL TIME)

PLEASE SPECIFY THE DAYS AND HOURS YOU ARE AVAILABLE TO WORK: Note: Associate Stylist scheduled mirror that of the Educator they are working under. All stylist are required to work at minimum 3 nights until close per week and EVERY Saturday while building (through Level 2). As you are promoted, your schedule becomes more flexible. Upon reaching Level 4, you may have 1 Saturday per month.

MONDAY: _____ FRIDAY: _____

TUESDAY: _____ SATURDAY: _____

WEDNESDAY: _____ SUNDAY: _____

THURSDAY: _____

Is there any reason that you would not be able to be at work, on time, every day? (circle one) YES NO

Please explain:

WHEN ARE YOU AVAILABLE TO START? _____

PAY DESIRED: (circle one) Salary Hourly Commission AMOUNT: \$ _____

SKILLS/EXPERIENCE

Please check the box that best describes your skill level in each area. PLEASE be totally honest (remember, we are a training salon. It ok to say you don't know how to 'YET'.)

SKILL SETS	LITTLE TO NO EXPERIENCE	NEED MORE TRAINING	AVERAGE SKILLS	QUITE COMFORTABLE	VERY COMFORTABLE	WILLING TO LEARN MORE
Customer Service						
Sales						
Computers						
Scheduling Appointments						
Phone Handling						
Clerical						
Spreadsheets						
Inventory Management						
Social Media Marketing						
Graphic Design						
Goal Setting						
Planning your day for success						
Tracking Results						
Constructive Criticism						
Working Salon Experience						
Other: (Please list)						

Rate yourself on the following:

	WEAK	SOMEWHAT WEAK	AVERAGE	ABOVE AVERAGE	STRONG	VERY STRONG
Multi-tasking						
Communication						
Grammar (Speak Clearly/No Slang)						
Up to date on Fashion/Beauty						
Working under pressure						
Organization Skills						
Public Speaking						
Truly WOWING the guest						
Other: (Please list)						

If chosen for this position, how long do you see yourself working at our Company?

(during summer break, until I start college, 6 months to a year, 5 years, etc...)

Please list any experience/talents that you feel would be an asset for this position?

This could be previous work history, education, organizations you belong to, hobbies, life experiences, etc..,

Why do you want this position with our company?

Please list any Business/Self Improvement Books you've read, blogs or podcasts you follow that you feel would help you in this role: *(If 'none', simply put 'NA'. Please note: This is not a test. We just want to get to know you better.)*

_____	_____
_____	_____
_____	_____

Please list your favorite 'online' sites/pages: *(This can be anything from 'shopping sites, entertainment sites, learning sites, etc)*

_____	_____
_____	_____
_____	_____

WHAT ARE YOUR GOALS

Please answer the following questions. (You may use the back of the page if needed)

What are your goals? (Where do you want to be in 1 year, in 5 years, or 10 years?)

PERSONAL GOALS		PROFESSIONAL GOALS	
1	_____	1	_____
2	_____	2	_____
3	_____	3	_____

Income Goals

What would you consider an ideal annual income after one year: \$ _____

After 3 years: \$ _____

After 7 years: \$ _____

What are you looking for in the 'Ideal Salon' to work in?

Please explain what you think the differences are in 'JOB vs Career':

If employed, why do you want to leave your current employment?

Describe what you feel would be your typical day at The Hair Company if hired:

How would you help build the business for the salon and its Service Providers?

EMPLOYMENT HISTORY

Please provide employment information for your past employers, beginning with the most recent.

Company 1 Name: _____ Position held: _____

City: _____ State: _____ Zip: _____

Dates employed: START (month/year): _____ END (month/year): _____

Job Summary/Duties: _____

Reason for leaving: _____

Immediate Supervisor: _____ Phone #: _____

Are you still employed with this company? YES NO

May we contact them if you are still employed? YES NO

Would this person rehire you? (please explain below) YES NO NOT SURE

Company 2 Name: _____ **Position held:** _____

City: _____ **State:** _____ **Zip:** _____

Dates employed: START (month/year): _____ END (month/year): _____

Job Summary/Duties: _____

Reason for leaving: _____

Immediate Supervisor: _____ **Phone #:** _____

Are you still employed with this company? YES NO

May we contact them if you are still employed? YES NO

Would this person rehire you? (please explain below) YES NO NOT SURE

Company 3 Name: _____ **Position held:** _____

City: _____ **State:** _____ **Zip:** _____

Dates employed: START (month/year): _____ END (month/year): _____

Job Summary/Duties: _____

Reason for leaving: _____

Immediate Supervisor: _____ **Phone #:** _____

Are you still employed with this company? YES NO

May we contact them if you are still employed? YES NO

Would this person rehire you? (please explain below) YES NO NOT SURE

REFERENCES

List below names of three people, not related to you, that have known your for a minimum of one year, (someone that you've worked with, a former teacher, coach, etc...).

Name: _____ **Occupation:** _____

City: _____ **State:** _____ **Zip:** _____

Email Address: _____ **Phone:** _____

How do you know them? _____ **How long have you known them:** _____

Name: _____ **Occupation:** _____

City: _____ **State:** _____ **Zip:** _____

Email Address: _____ **Phone:** _____

How do you know them? _____ **How long have you known them:** _____

Name: _____ **Occupation:** _____
City: _____ **State:** _____ **Zip:** _____
Email Address: _____ **Phone:** _____
How do you know them? _____ **How long have you known them:** _____

CRIMINAL RECORD:

Have you ever been convicted of a felony or misdemeanor crime? YES NO

If yes, please explain:

EMERGENCY CONTACT

Name of contact in the event of an emergency?

Name: _____ Relationship: _____
 Home Phone: _____ Cell Phone: _____
 Work Phone: _____ Email: _____

PLEASE REVIEW YOUR APPLICATION AND ENSURE IT IS COMPLETED IN FULL.

ACKNOWLEDGEMENT:

Agreement & Acknowledgement I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete. I also agree that any false information, misrepresentation, or omissions, whether oral or written, may disqualify me from further consideration for employment and may result in discipline or dismissal if discovered at a later date. I authorize a thorough investigation of all statements and references contained in this application and my employment history, including discipline and attendance records.

Signature: _____ **Date:** _____

PLEASE NOTE: If we currently do not have the position you are applying open, or if another candidate is hired, would you like us to keep your application on file for future positions?

YES NO